

**BY-LAWS
OF
DISTRICT 146 BAND PARENTS
ASSOCIATION**

ARTICLE I -- NAME

SECTION 1. The name of the organization shall be: "District 146 Band Parents, Inc." Roberts" Rules of order shall govern.

ARTICLE II -- OBJECTIVES

SECTION 1. To support and promote the Band and its activities and not supersede the authority of the School Board, Administration or the Faculty.

SECTION 2. To stimulate community interest in the Bands of School District 146 and to encourage the students to take pride in their accomplishments.

SECTION 3. To assist the Band Director(s) in carrying out the school policies as established in School District 146.

SECTION 4. To assist in providing additional finances for those facets of band programs not included in the Board of Education appropriations.

ARTICLE III -- MEMBERSHIP

SECTION 1. Parents of band members and anyone interested in working for the advancement of the band are eligible for membership.

SECTION 2. It shall be the duty of each member to abide by the by-laws of the Association and to promote to the best of their ability, the bands of School District 146.

ARTICLE IV -- OFFICERS AND THEIR DUTIES

SECTION 1. The officers of this Association shall be a President, Vice-President, Secretary, Treasurer and four Directors consisting of the following: Transportation Director, Business Director, Hospitality Director and Uniform Director.

SECTION 2. The President shall preside at all meetings of the Association and shall be a member ex-officio of all committees except the Nominating Committee. He or she shall appoint any special committees and perform all other duties pertaining to the office. Either the President or Vice President shall co-sign on all checks with the Treasurer.

SECTION 3. The Vice-President shall perform the duties of the President in the absence or inability of that officer to act and shall assist the President. Either the President or Vice President shall co-sign on all checks with the Treasurer.

SECTION 4. The Secretary shall keep a correct record of all the Association and Board meetings and perform such other duties that pertain to the office.

SECTION 5. The Treasurer shall be custodian of all the Association monies and shall make disbursement of items upon receipt of a voucher. The Treasurer shall keep an accurate account of receipts and expenditures and shall have a separate bank account in the name of the Association. The Treasurer shall make a full report to the Association at the May meeting of each year and general reports of receipts and expenditures at each of the other meetings. The Treasurer shall co-sign all checks with either the President or Vice President for any amount \$500 or greater.

SECTION 6. A vacancy occurring in any office shall be filled by a majority vote of the Executive Board at its next meeting.

SECTION 7. Transportation Director: It shall be the Transportation Director's responsibility to arrange for transportation of physical properties needed for performances.

SECTION 8. Business Director: The Business Director shall plan, promote and execute the fund raising projects of the Association throughout the year upon the approval of the Executive Board.

SECTION 9. The Uniform Director shall form and head a committee of volunteers to handle all maintenance, sizing, distribution and collecting of uniforms.

SECTION 10. The Hospitality Director's duty shall be to assist the Director(s) in planning awards presentations, help members in the Association, and plan social activities for band members with the approval of the Executive Board.

ARTICLE V -- ELECTION OF OFFICERS

SECTION 1. The Officers of this Association shall be a President, Vice-President, Secretary, Treasurer, and four Directors consisting of the following: Transportation Director, Business Director, Hospitality Director and Uniform Director.

SECTION 2. At the regular meeting in March a Nominating Committee consisting of two members of the Executive Board and one band parent member of each band shall be selected by the Executive Board. It shall be the duty of this Committee to nominate candidates for the offices to be filled at the annual meeting in May. The Nominating Committee shall present a slate of officers at the regular meeting in April. Before the election at the annual meeting in May, additional nominations from the floor shall be accepted.

SECTION 3. The officers shall be elected for a term of one year and shall hold office until their successors have been elected, and their term of office shall begin at the close of the annual meeting at which they were elected.

SECTION 4. No member shall hold more than one office at a time. No officer shall hold the same office for more than two consecutive terms without permission of the Director(s) and the Superintendent of District 146 or his/her designated representative. The Board may decide, at the discretion of the Director(s), to leave a Board position unfilled if necessary.

ARTICLE VI -- EXECUTIVE BOARD

SECTION 1. The Executive Board shall consist of the elected officers of the Association, all Directors, the Band Director(s) and the Superintendent of District 146 or his designated representative.

SECTION 2. The duties of the Executive Board shall be to transact necessary routine business between regular meetings of the Association and such other business as may be referred to it by the Association, to pass on the plans of the work of the committee chairman and submit them for approval of the Association at the next general meeting. The Executive Board shall prepare a budget, submit it for the approval of the Association at the October general meeting.

SECTION 3. The Superintendent and Band Director(s) of School District 146 shall be an ex-officio member of the Executive Board. They shall receive all official minutes and proceedings of the organization.

SECTION 4. The Executive Board shall meet one week before each general meeting or as deemed necessary by the President and a majority of the Executive Board membership shall constitute a quorum.

SECTION 5. Three unexcused absences shall be cause for dismissal of an Executive Board member by a two-thirds vote of the active board. Any vacancy so created shall be filled by the President with a two-thirds approval of the Executive Board.

SECTION 6. Successor Executive Board members shall serve only through the remaining unexpired term.

SECTION 7. The Executive Board shall have supervision of the affairs of the organization and shall determine the policies of the organization, being guided by the recommendations of the appointed committees. These policies subject to approval of the Superintendent of School District 146, Band Director(s) and the Board of Education.

ARTICLE VII -- MEETINGS

SECTION 1. A regular meeting of this Association shall be held on a day that will be determined by the board prior to the beginning of school year. This day will remain constant for the following months throughout the school year: September, November, January, February, March, April and May starting at a time designated by the President and will be held at Central Middle School, unless otherwise ordered by the Association or by the Executive Board.

SECTION 2. The last regular meeting of the year (May) shall be the annual meeting at which annual reports shall be presented and officers installed.

SECTION 3. Special meetings may be called by the Executive Committee.

SECTION 4. Ten percent of the membership shall constitute a quorum.

SECTION 5. The basic requirement for determining a voting result shall be a majority of the voting members present at a properly called meeting where a quorum is present.

SECTION 6. Two-thirds vote of the general membership can overrule any decision made by the Executive Board at a meeting.

ARTICLE VIII -- TEMPORARY COMMITTEES

SECTION 1. An Audit Committee of not less than three persons shall be appointed by the President to audit the books of the organization after the April meeting and before the May meeting.

SECTION 2. A Nominating Committee will be selected by the Executive Board to present a slate of officers to be elected at the May meeting.

ARTICLE IX -- AMENDMENTS

SECTION 1. These by-laws may be amended at any regular meeting of the Association provided that the amendments have been approved by the Board of Education, and then by a two-thirds vote of the members present, provided the proposed amendment has been submitted in writing at the regular meeting previous to the regular meeting of the Association at which it is to be voted upon.

SECTION 2 When students are participating in a fundraiser for the purpose of subsidizing a trip, the first \$35.00 profit of any money raised during the school year will go into the general fund. This amount may be adjusted annually by the Band Parents Committee.

SECTION 3 INUREMENT OF INCOME: No part of the net earnings of the corporation shall inure to the benefit of , or be distributable to, its members, trustees, officers or other private persons except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered.

SECTION 4 LEGISLATIVE OR POLITICAL ACTIVITIES: No substantial part of the activities of the corporation shall be the carrying on of propaganda or otherwise attempting to influence legislation and the corporation shall not participate in or intervene (including the publishing or distribution of statements for any political campaign on behalf of any candidate or ballot for public office).

SECTION 5 OPERATIONAL LIMITATIONS: Notwithstanding any other provisions of these articles, the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from Federal Income Tax under section 501(c)(3) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue Law) or (b) by a corporation, contributions, to which are deductible under section 170(c)(2) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue Law).

SECTION 6 DISSOLUTION CLAUSE: Upon the dissolution of the corporation, the Executive Board shall, after paying or making provisions for the payment of all the liabilities of the corporation, dispose of all the assets of the corporation exclusively for the purposes of the corporation in such manner, or to such organization or organizations organized and operated exclusively for charitable, educational, religious, or scientific purposes as shall at the time qualify as an exempt organization or organizations under section 501c(3) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue Law), as the Excessive Board shall determine. Any such assets not so disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the corporations is then located, exclusively for such, purposes or to such organization or organizations, as said court shall determine, which are organized operated exclusively for such purposes.

SECTION 7 NON-SUFFICIENT FUNDS: If an individual makes a payment to the Central Middle School Band Parents Association using a check written on an account with non-sufficient funds or a closed

account, the following actions shall be taken: 1) Notice shall be sent to the responsible individual that the check has been returned, listing the reason for return. 2) The responsible individual shall be required to pay all returned – NSF check fees plus the original payment amount. 3) In the case of a check written on a closed/bad account or the second NSF occurrence, all future payments are required to be in the form of cash, money order or certified check for remainder of the school year.